



Lakeside Lodge Golf Club,
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Lakeside Lodge Golf Club

Club Rules and Constitution

Amended copy as at **06.12.09. Changes shown in Red**

No changes made 07.12.08.

No changes made 02.12.07.

No changes made 03.12.06.

1. The name of the Club shall be Lakeside Lodge Golf Club, and it shall be administered by Lakeside Lodge Golf Club Centre, such person, or persons as the owner shall nominate.
2. The Club is formed to provide for the members Golf Courses and Club House and to supply to members refreshments and all things incidental to the playing of golf.
3. a) The Committee shall comprise of: the Club Captain, the Vice Captain, the Lady Captain, the Lady Vice Captain, the Golf Competitions and Social Secretary, Seniors Captain, Treasurer, Mens Handicap Secretary, Ladies Handicap Secretary plus additional representative(s) of the membership. At the Annual General Meeting the election of the Committee will take place and nominations are invited for the offices of ; Vice Captain, Lady Vice Captain, Seniors Captain, Treasurer, Mens Handicap Secretary, Ladies Handicap Secretary and Committee Members. They shall hold office until the next Annual General Meeting, when they shall retire, but shall be eligible for re-election from year to year.
 - b) The Junior Organiser (a Voluntary Post) shall be invited to attend Committee Meetings as and when felt appropriate by either the Club Captain, Committee or the Junior Organiser.
 - c) At the Annual General Meeting the incoming Club Captain and Lady Captain may, if they so wish, invite the outgoing Club Captain and Lady Captain to remain on the Committee for a further term.
 - d) The Golf Competitions Secretary, who shall sit on the Committee, shall be appointed by the Management on an annual basis prior to the Annual General Meeting and he/she shall liaison between the Management and the Committee. He/she shall be responsible to the Club Captain and the Management.
 - e) A Sub Committee shall be formed to run the Handicaps and shall comprise of the Mens Handicap Secretary, the Ladies Handicap Secretary and two Assistants (one man and one lady).
 - f) An Annual General Meeting of the Club shall be held during November or December after the final Club Fixture of the calendar year, but prior to Christmas.
 - g) At least six weeks notice of the Annual General Meeting of the Club specifying the date, place and hour of the Meeting and the business to be transacted thereat shall be sent to every member by letter to his address and notice of the said meeting shall be posted on the Club Notice Board at least twenty-one days prior to the meeting. At least seven days notice of an Extraordinary General Meeting of the Club shall be given by poster on the Club Notice Board.
 - h) The procedure for the election of the Committee shall be as follows:
 - i) Notices will be placed on the Club Notice Board for a minimum of 14 days until the Friday preceding the Annual General Meeting, inviting nominations for the positions of Vice Captain, Lady Vice Captain, Seniors Captain, Treasurer, Mens Handicap Secretary, Ladies Handicap Secretary and two Committee Members. (One gentleman member and one lady member).
 - ii) Prior approval should be sought from nominees, before proposals are made and all nominations require a proposer and a seconder.
 - iii) All nominees, proposers and seconders may be either Silver, Standard, Five Day, or Associate Members of Lakeside Lodge Golf Club.
 - iv) Should there be more than one nomination for any of the offices, a vote will take place at the AGM.
 - h) Any questions for discussion at the annual general meeting should be submitted in writing to the Club Captain c/o Lakeside Lodge Golf Centre, 14 days in advance, and these matters will be covered at the annual general meeting.

i) The duties and responsibilities of the Club Captain and his Committee shall be as follows:

i) Committee Meetings shall be held at a maximum of 6 weekly intervals. Minutes shall be recorded and a copy is to be held in the Office to be available to any member.

ii) The organisation of all inter Club Matches and League Matches, including the selection of teams to represent Lakeside Lodge and the entertaining of visiting teams. Courtesy of the Course will be given only to visiting teams (this will be restricted to C.A.G.U. Clubs) subject to prior approval by the Management.

iii) The encouragement of members to gain handicaps and participate in Club events both golfing and social.

iv) The disciplining of members in accordance with the Club Constitution and Rules as directed by the Captain.

v) The Golf Competitions Secretary shall seek prior approval of the Management Secretary regarding the booking of Matches and Competitions.

vi) Two members of the Committee shall represent the Club at County Golf Union Meetings.

vii) A Treasurer shall be formally appointed at the AGM and shall be responsible for the administration of Financial Accounts for the Mens, Ladies and Seniors Sections and production of independently verified Balance Sheets for the year to be produced at the AGM. (Year end to be the date of the Annual General Meeting). The Treasurer shall effect ratification of fees and effect payment of monies into the respective accounts. In the event of no nominations a member of the committee is to assume the role of Treasurer.

4. A member of the Club shall be classed as either a Standard Member, Silver Member, Associate Member, Five Day Member or Junior Member. Juniors are defined as those not to have attained their 18th birthday before the membership year ends.

5. Persons wishing to become a member of a club shall complete the official application form and submit the form duly completed to the Management Secretary.

6. Absolute discretion is granted to the management to reject any application or renewal for membership without ascribing a reason for doing so.

7. On acceptance of the application the applicant will be sent a membership card.

8. The membership year of the club shall run for 12 months from 7th April or such period as the management may determine.

9. The annual subscription and charges for individuals facilities shall be such amounts as the management in their sole discretion shall determine from time to time.

10. Subscription shall be payable in advance by 7th April. Any member whose annual subscription shall be unpaid on 7th April in any year shall cease to be a member of the club provided however that the management in its absolute discretion and on due consideration of the reason for default may re-admit the person to membership upon payment of arrears.

11. Any member may resign his membership by giving to the secretary notice in writing to that effect and every such notice shall, unless otherwise expressed, be deemed to take effect from the 7th April next following the receipt thereof. No refunds of subscription will, however, be granted.

12. Membership cards should be carried at all times and must be produced on request.
13. Memberships are not transferable.
14. The member is responsible for the safe keeping of his card.
15. No members shall be entitled to compete for any of the club prizes or in any competition until his/her annual subscription and any other monies due from him/her to the club have been paid.
16. Any person shall upon ceasing to be a member of the Club forfeit all rights to and claim upon the Club and it's property and funds. If any member shall wilfully refuse or neglect to comply with the Rules or shall in the opinion of the management be guilty of conduct which would be injurious to the character or interest of the Club, such member shall in writing be called upon to resign from the Club within the time specified in such notice.
17. The management shall have the power and right at any time, upon one months notice to members, to discontinue the club upon refunding the unexpired portion of their current subscription.
18. No person shall be introduced as a Visitor to the Club who has been expelled from membership or whose membership has been suspended, or whose conduct or presence in the Club House or on one of the courses shall be considered by the Management objectionable or prejudicial to the interest of the Club.
19. Members will further comply with any directions which the management may give to ensure the smooth operation of the Club. The use of the facilities and the convenience of all the members.
20. The Club agrees to abide by the Rules of Golf, and the Rules of Amateur Status, as set out by the Royal and Ancient Golf Club of St.Andrews, and further the Club agrees to abide by the Standard Scratch Scoring and National Handicapping System 1983 as set out by C.O.N.G.U. and operated by the E.G.U. And further the Club agrees to abide by the Rules set out by the English Golf Union and the Cambridgeshire Area Golf Union (the County of affiliation).
21. Team Captains are to ensure that in selecting members to represent the Club for inter-club matches preference should be given to those whose handicap is maintained and administered at Lakeside Lodge Golf Club.
22. Inclement Weather Protocol. The following protocol will apply to all Club Competitions [single day events] *18 Hole Competition with a Single Tee Start*. In the event of inclement weather, the Committee will determine which of the follow options will apply.

- Option 1: Suspend play until the weather improves and restart the competition and play to a conclusion over all 18 holes
- Option 2: Abandon the competition if the weather fails to improve
In the event of option 2, there are two further sub-options
- Option 2.1 If no player has completed 9 holes by the time the play is abandoned, declare the competition null and void with the possibility of rescheduling it or refunding the entry fee
- Option 2.2 If all players have completed 9 or more holes by the time play is abandoned, declare a result on the basis of the number of holes that ALL players have completed

Additional Points: All players must be advised that in the event of play being suspended on grounds of inclement weather, they should mark their ball as it lies and find a place of safety.

In the event of there being a match meal after the competition, this will normally proceed as planned [no refunds], unless the competition is abandoned before any player commences the competition in which case the meal will be cancelled and the meal price refunded.

18 Hole Competition – 2 Tee Start. As above except that there cannot be an overall result, instead there will have to be two sets of results, one for those commencing on the front nine and the other for those commencing on the back nine.

23. The Club Rules and Regulations will also apply where they are set out as “Local Rules” Which add to the Rules of Golf, governing play.

24. Any Dispute or difference which may arise in regard to the interpretation of these rules shall be determined by the management whose decision shall be final and binding on all members.

25. The times at which any or all of the facilities shall be available to members shall be at the discretion of the management. Any or all of the facilities may be closed for the purpose of repair or renewal or for special functions. All facilities are subject to availability.

26. Juniors:

- a) Junior players aged 14 years or less (whether members or non-members) are not permitted to go out on the Lodge, Manor, Church or Par 3 Courses unless they are accompanied by older junior or an adult who shall be responsible for the said junior’s actions.
- b) The Club shall have a Child Protection Policy which shall ensure that an officer is appointed to be responsible for overseeing all matters concerning junior welfare and safety. The name of the officer shall be noted on the Child Protection Policy which shall be displayed on the Junior Notice Board.
- c) The Club shall take all reasonable steps to ensure that those working with juniors have been carefully selected and are fully aware of the policy. Where necessary they will have received awareness training.
- d) Areas of risk either on the courses or in the clubhouse will have been identified and where possible those risks minimised.
- e) Parental Consent Forms shall be completed by all parents/guardians of juniors (both junior members and non-members attending Junior Academy Activities) and shall contain contact/emergency telephone numbers, any relevant medical history, or other information, which may help in case of emergencies arising.

27. The management in its sole discretion may at any time vary these rules or any entry fee of membership subscription or any charges for the use of any or all facilities. Notice of such variations shall be given to members by exhibition thereof on the Club’s Notice Board.

28. The management and their employees will not be liable in any way for the loss of or damage to the property of members, or for personal injury to, or death of, any member, extent that such loss, damage, personal injury or death arises from the wilful act, neglect, or default of the owner or any of his employees or agents.

29. It is the responsibility of each and every member to ensure that they have appropriate personal liability insurance cover.

30. The Club agrees that whilst affiliated it agrees to pay all proper fees required by membership of the C.A.G.U. and E.G.U. in respect of full playing members holding a current handicap. A current handicap being one that has been issued or reviewed in the past 12 months.

31. Where the context so allows, these forgoing Rules will take into the account the similar conditions applicable to the Ladies Golf Union, the English Ladies Golf Association and the Cambs and Hunts. County Union.

Course Regulations

1. Etiquette.

All members and visitors shall whilst on the course observe at all times the general rules and etiquette appertaining to the game of golf and, in particular, shall:

- a) Keep still and quiet when near a player who is addressing the ball or making a stroke.
- b) Play without undue delay.
- c) Ensure players in front are out of range before playing a stroke.
- d) Leave the putting green immediately on completing a hole.
- e) Two ball matches have precedence over and are entitled to pass any three ball or four ball matches at the earliest opportunity.
- f) Players searching for a lost ball must signal to players behind them to pass as soon as it becomes apparent that the ball cannot easily be found. They shall not search for more than 5 minutes.
- g) It is forbidden to search for balls other than those belonging to the player or his partners.
- h) It is strictly forbidden to retrieve balls from outside the perimeter of the course.
- i) Caddies and non-playing partners are forbidden on the course, other than by prior approval by the Management or the Golf Professional.
- j) No alcohol is permitted on the course and only food and/or drink purchased at Lakeside Lodge may be consumed on the Complex.
- k) Any member heard using foul language or behaving in an abusive manner will be asked to leave the complex and membership will be suspended.
- l) Mobile telephones should be switched off on The Lodge Course and only used in an emergency. Exception will only be made to those legitimately 'on call'.
- m) No musical instruments or similar equipment of any nature, are allowed on the course.

2. Course Care

All members and visitors shall whilst playing the course take all possible care to preserve and protect the same and, in particular shall:

- a) Replace divots.
- b) Repair pitch marks and spike marks on the greens.
- c) Rake bunkers after use leaving the rate in the bunker.
- d) Ensure golf bags are not placed on greens.
- e) Golf trolleys may be used on the course except when a notice is displayed in or near the Club house prohibiting their use during unfit grounds conditions, but members and visitors using such trolleys shall observe all directional signs relating thereto and shall not take them on greens, the surrounds of green, tees and the surrounds of bunkers.
- f) No member or visitor shall leave any litter on the course except in the receptacles provided for this purpose.

3. Tee Times and Reservations

- a) Members may book tee times up to a maximum of 14 days in advance.
- b) For the purposes of the monthly medals and stableford comps ONLY, members may book for the next monthly competition in advance. The assumption is that those members who take advantage of this privilege are making a statement of intent to enter the competition. “
- c) Any member who becomes aware that he/she will be unable for any reason to play at his/her reserved time shall cancel his reservation at the earliest possible opportunity.

With regard to tee times between 7.00 am and 12 noon on any Weekend or Bank Holiday Day: If a member fails to arrive for or cancel a tee time that is reserved during these times at more than 24 hours notice on more than two occasions during the Membership Year, a letter will be forwarded to the said member warning him/her that following one further non-cancellation without 24 hours notice he/she will not be permitted to reserve tee times during these times for the following 6 weeks.

- d) All players shall start their round at either the 1st or 10th tee on The Lodge Course and at the 1st tee on The Manor Course as instructed only by the Golf Professional or one of his Assistants.
- e) The interval between tee times shall be 8 minutes and members and visitors should be available to tee off 5 minutes before their reserved tee times.
- f) 9 Hole rounds from the 1st Tee on the Lodge Course are not permitted before 12 noon at weekends and Bank holidays.

Dress Rules **COURSES**

All members and visitors are expected to play in a reasonable standard of dress, in particular:

- a) Either proper Golf Shoes or trainers should be worn on the courses and on The Lodge Course only recognised golf shoes may be worn.
- b) The wearing of jeans on The Lodge Course is banned.
- c) Only Tailored shorts are allowed on The Lodge Course and socks must be worn with shorts.
- d) Men must wear shirts and shirts must have either short or long sleeves and on The Lodge Course only shirts with collars are permitted.
- e) Ladies are permitted to wear tops with (a) sleeves but no collar and (b) collars but no sleeves.

The Management, Professional or any of his Assistants reserve the right to deny play to anyone they believe to be not dressed suitably.

CLUB HOUSE

Members and Visitors must be respectably dressed at all times whilst in the Club House and surrounding areas, in particular the following must be observed.

- a) No Hats, caps etc. to be worn in the Club House during Members Functions and Presentations.
- b) Metal Spikes are banned in the Club House and shoes worn in the Club House must be free of mud, and grass etc
- c) Wet waterproof etc. to be left in the changing Rooms.

All members and visitors shall change their dress only in the Changing Rooms provided for this purpose.

The Management reserve the right to deny access to the Club House to any member or visitor they believe to be not dressed suitably.

In the event that the Club is required, or deems it necessary, to proceed with disciplinary measures against a member, then the procedures generally as set out by English Golf Union, will be followed. Full details of these may be obtained from the office.